

RICHARD D. JOHNSON,  
Court Administrator/Clerk

*The Court of Appeals*  
of the  
*State of Washington*  
**FILED**  
2019 JAN 10  
KING COUNTY  
SUPERIOR COURT CLERK

DIVISION I  
One Union Square  
600 University Street  
Seattle, WA  
98101-4170  
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CASE #: 18-2-18114-3 SEA

January 7, 2018

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CASE # 79350-1-I  
Omar Abdul Alim, Appellant v. City of Seattle, Respondent

King County Superior Court No. 18-2-18114-3.SEA

**This may be the only notice you will receive concerning due dates. A document filed prior to or after its due date may affect all subsequent due dates. The parties are responsible for determining adjusted due dates by reviewing the appropriate rules of appellate procedure. Failure to comply with the provision of the rules may result in the imposition of sanctions pursuant to RAP 18.9.**

Dear Counsel/Others:

A notice of appeal, filed in the King County Superior Court on December 12, 2018 was received in this court on December 20, 2018 and was assigned case number 79350-1-I. **Use this appellate court case number on all correspondence and filings.**

The time periods for compliance with the Rules of Appellate Procedure are as follows:

1. The **designation of clerk's papers** is due to be filed and served with the trial court, with a copy filed in this court, by January 11, 2019. RAP 9.6(a).
2. The party seeking review must timely arrange for transcription of the report of proceedings and must file a **statement of arrangements** in this court by January 11, 2019. To comply with RAP 9.2(a), the statement should include the name of each court reporter, the hearing dates, and the trial court judge. Serve each court reporter and all counsel of record with a copy of the statement of arrangements, and provide this court with proof of service.

If the party seeking review arranges for less than all of the report of proceedings, all parties must comply with RAP 9.2(c).

If a verbatim report of proceedings will not be filed, you must notify this court, in writing, by January 11, 2019. RAP 9.2(a).

3. The **verbatim report of proceedings** must be filed in the appellate court no later than 60 days after service of the statement of arrangements. The court reporter's notice of filing and proof of service must be filed in this court the same day. RAP 9.5(a).

4. **Appellant's brief** is due in this court 45 days after the report of proceedings is filed. RAP 10.2(a).

Appellant should serve one copy of the brief on every other party and on any amicus curiae and should file proof of service with this court. RAP 10.2(h).

If the record on review does not include a report of proceedings, the appellant's brief is due 45 days after the designation of clerk's papers has been filed. RAP 10.2(a).

5. **Respondent's brief** is due in this court 30 days after service of the appellant's brief. RAP 10.2(c).

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Respondent should serve one copy of the brief on every other party and on any amicus curiae and should file proof of service with this court. RAP 10.2(h).

6. A **reply brief**, if any, is due 30 days after service of respondent's brief. RAP 10.2(d).

Sincerely,

A handwritten signature in black ink, appearing to read 'R.D. Johnson', with a long horizontal flourish extending to the right.

Richard D. Johnson  
Court Administrator/Clerk

emp

c: King County Superior Court Clerk